

Application to enrol form for new international students

- This application form is for international students who are NEW to the University of Waikato. Complete this form or apply online at www.waikato.ac.nz
- For further information, refer to the International Prospectus, the website www.waikato.ac.nz/international, or email international@waikato.ac.nz
- MPhil, PhD, MBA, Teacher Education and Computer Graphic Design applicants must also complete supplementary forms



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

Application deadlines: 1 December (year before) for entry in Semester A (February)
1 May (same year) for entry in Semester B (July)
MPhil / PhD / EdD / SJD applications will be accepted throughout the year

Intended year of study

ID Number

SECTION 1 - YOUR DETAILS

You must supply a verified copy of your birth certificate or passport and evidence of any change of name ☐ Enclosed

Family name (Your legal surname)

First name (Your legal first name)

Second name(s)

Previous name(s)

This was my ☐ Family name ☐ First name

Preferred name(s)

This is my ☐ Family name ☐ First name

Gender ☐ Male ☐ Female

Date of birth
Day Month Year

Will you be resident in New Zealand for the period of your study?
☐ Yes ☐ No

Citizenship

☐ Please state country of citizenship and supply a verified copy of your passport
☐ Enclosed

Ethnic Identity

To which ethnic group(s) do you belong? Tick up to three boxes

- | | |
|--|--------------------------------------|
| <input type="radio"/> African | <input type="radio"/> Japanese |
| <input type="radio"/> Australian | <input type="radio"/> Korean |
| <input type="radio"/> British / Irish | <input type="radio"/> Latin American |
| <input type="radio"/> Cambodian | <input type="radio"/> Middle Eastern |
| <input type="radio"/> Chinese | <input type="radio"/> Niuean |
| <input type="radio"/> Cook Island Māori | <input type="radio"/> Polish |
| <input type="radio"/> Dutch | <input type="radio"/> Samoan |
| <input type="radio"/> Fijian | <input type="radio"/> South Slav |
| <input type="radio"/> Filipino | <input type="radio"/> Sri Lankan |
| <input type="radio"/> German | <input type="radio"/> Tokelauan |
| <input type="radio"/> Greek | <input type="radio"/> Tongan |
| <input type="radio"/> Indian | <input type="radio"/> Vietnamese |
| <input type="radio"/> Italian | |
| <input type="radio"/> Other Asian | |
| <input type="radio"/> Other European | |
| <input type="radio"/> Other Pacific Island Groups | |
| <input type="radio"/> Other Southeast Asian | |
| <input type="radio"/> Other | |
| <input type="radio"/> New Zealand European / European / Pakeha | |
| <input type="radio"/> New Zealand Māori | |
| Iwi (optional) <input type="text"/> | |

Postal address

The University will use this address to contact you at all times. Please advise the Student Information Centre (call 0800 WAIKATO) when your contact details change.

Number and Street

Suburb

City Post code

State

Country

Telephone

Cell phone

Fax

Email

You will be issued with a University email account once your enrolment is complete.

Emergency contact details

Name

Number and Street

Suburb

City Post code

Telephone

Agency or University / School Partner

Name

Number and Street

Suburb

City Post code

State

Country

Telephone

Cell phone

Fax

Email

Byron International Group Ltd
3rd Fl, 220 Queen St PO Box 91333 Auckland
Phone: +64 9 368 1588, Fax: +64 9 974 9131
Email: 3681588@gmail.com
<http://www.byron2005.com>
GST No: 93-857-739

Agency / University / School Stamp

SECTION 2 - SECONDARY SCHOOL RECORD

Name of School _____ Country _____

Highest Secondary School qualification _____ Date completed _____ (Month) _____ (Year)

☐ I am currently attempting a final year qualification. Date results will be available _____ (Month) _____ (Year)

Name of Examination _____

A verified copy of results is required

SECTION 3 - ENGLISH LANGUAGE PROFICIENCY

Please tick all options that apply to you

☐ English is my first language

☐ English was the medium of instruction of my previous _____ (years) study. Documentary evidence required

☐ I have taken an English proficiency test (IELTS or TOEFL or equivalent)

Test date _____ English test name _____

Documentary evidence required

Overall result (if known) _____ Writing band (if known) _____

☐ I will take an English proficiency test on _____ (date)

☐ I am currently in level _____ of English language study

at _____ (Institution / School)

☐ I have attached a letter from my English language teacher or academic professor

SECTION 4 - TERTIARY STUDY RECORD

Is this application for your first year at a tertiary institution?

☐ Yes (go to Section 5)

☐ No (complete this section)

Complete details if you are enrolling or have previously enrolled at another university, college of education, polytechnic, wānanga, or private training establishment overseas or in New Zealand.

☐ Verified copy of academic records supplied.

Year	Institution	Country	Qualification	Years enrolled		Qualification completed	
				From	To	Yes ✓	Year

If you are applying for an undergraduate programme and have previously studied at a tertiary institution, you may be eligible for credit from your previous study. Credit is not usually available for Foundation Studies or Graduate and Postgraduate Certificates and Diplomas. For further information visit <http://www.waikato.ac.nz/sas/enrolment/credit.shtml>

SECTION 5 - MAIN ACTIVITY

Indicate your main activity on 1 October last year. Tick only one

☐ Secondary school student

☐ Self-employed

☐ College of education student

☐ Wānanga student

☐ Unemployed or other beneficiary

☐ University student

☐ Houseperson or retired

☐ Private training establishment student

☐ Wage or salary earner

☐ Polytechnic student

☐ Overseas

SECTION 6 - DISABILITIES

Do you live with long term effects of injury, illness or disability?

☐ Yes

☐ No

For further information visit www.waikato.ac.nz/disability

Type of disability. Tick as applicable

☐ Blind

☐ Hearing impaired

☐ Physical / mobility

☐ Speech

☐ Deaf

☐ Medical

☐ RSI / OOS (Occupational Overuse)

☐ Temporary

☐ Head injury

☐ Mental health

☐ Specific learning disability

☐ Visually impaired

☐ Other, please describe _____

Choice of Qualification



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

APPLICANT'S INFORMATION

Full name _____

ID Number (if known) _____

office use									

SECTION 7.1 - FIRST CHOICE OF QUALIFICATION

Proposed start date Year _____ ☐ Summer School, January ☐ Semester A, February ☐ Semester B, July

Exchange / Study Abroad students please indicate which semesters ☐ Semester A ☐ Semester B ☐ Semesters A + B

Qualification:	
School of Studies / Faculty / College:	
Major / Field / Subject : 1	
2	

Do you expect to complete your qualification this year? ☐ Yes, I need _____ papers or _____ points to complete ☐ No

Do you want to apply for credit for papers taken at another university or tertiary institution? ☐ Yes ☐ No

SECTION 7.2 - SECOND CHOICE OF QUALIFICATION

In case you are unsuccessful in your first choice of qualification, please give an alternative choice.

Qualification:	
School of Studies / Faculty / College:	
Major / Field / Subject : 1	
2	

SECTION 8 - DECLARATION

I declare that the information I have provided in this application and in any attached documentation is true and correct, and that I have personally completed the form and am the sole author of the student statement and resume. I have not withheld any information which could have a bearing on my enrolment or the conditions of my enrolment.

I understand that all documents submitted with this application become the property of the University of Waikato and will not be returned to me. I agree to supply any further documentation requested by the University of Waikato for the purpose of my enrolment.

I have read the statement regarding the Privacy Act 1993 and I understand that the University of Waikato will hold, use and disclose information which I have provided as explained in that statement. I also understand that I have the right to have access to information about me held by the University of Waikato and to request correction of that information, in the terms provided for under the Privacy Act 1993. Relevant information may be disclosed to my parents, caregivers, agent and/or homestay family. Students over 18 years - I consent to my academic results being provided to my parents and/or to an institution at which I am enrolled or their authorised agency.

Some personal information will be used by the Ministry of Education in an authorised information matching programme for the purposes of the National Student Index. I agree to comply with the Code of Practice for the Pastoral Care of International Students.

All International Students in New Zealand are required to have travel and medical insurance for the duration of their studies.

Signature _____

Date _____

SECTION 9 - PAYMENT OF FEES

How do you intend to pay for your studies? The University of Waikato does not provide financial assistance.

☐ Private funds ☐ Exchange agreement
☐ Study abroad agreement ☐ Scholarship (Please also complete section below)
Other (please state) _____

Have you been awarded any scholarship/s ☐ Yes ☐ No

Name of scholarship _____
or

Will you be applying for scholarship/s ☐ Yes ☐ No

Name of scholarship (if known) _____

If your scholarship is unsuccessful, do you still wish to be considered for study as a privately funded student? ☐ Yes ☐ No

If you have been awarded a scholarship, you are required to provide evidence of the award, such as a letter of notification from your sponsoring agent.

4

THIS SECTION IS COMPULSORY

Please write a statement (100-300 words) explaining why you are interested in your proposed programme of study. If you have relevant work or life experience, provide an outline of this experience. This information is used to assist the School of Studies / Faculty / College when making selection decisions. Ensure that your statement is relevant to both your first and second choice of qualification. Please detail any outstanding extra curricular activities such as sporting, cultural, or community achievements and scholarships.

You can substitute a separate document for this page if you wish.

Note:

- **New Teacher Education applicants do not complete this section. Please go to Section 10 in the Teacher Education Supplementary form.**
- Bachelor of Computer Graphic Design applicants need to complete a 500 to 600 word typed statement outlining your life experiences and your future goals and aspirations.
- Bachelor of Law applicants need to complete a 200 - 300 word written statement.
- Master of Philosophy, Doctor of Philosophy, Doctor of Education and Doctor of Juridical Science applicants need to complete the MPhil, PhD, EdD and SJD supplementary form.
- Master of Business Administration applicants need to complete the Corporate & Executive Education Application Form. Available online at www.execed.ac.nz

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

SECTION 11

Where have you heard about the University of Waikato in the past 12 months?

- | | | | | |
|-------------------------------------|---|---|---|-------------------------------------|
| <input type="radio"/> Advertisement | <input type="radio"/> Education Fair / Expo | <input type="radio"/> Friend / Family | <input type="radio"/> Other Institution | <input type="radio"/> Seminar |
| <input type="radio"/> Agent | <input type="radio"/> Embassy / Trade office | <input type="radio"/> Internet | <input type="radio"/> Other University | <input type="radio"/> Waikato visit |
| <input type="radio"/> Brochure | <input type="radio"/> English Language School | <input type="radio"/> Newspaper article | <input type="radio"/> School / College | <input type="radio"/> Other _____ |

What is a verified document?

A verified copy is a photocopied document signed by someone of suitable standing such as a Justice of the Peace, Solicitor, Barrister, or Court Registrar.

This person will need to see the original document and will check that the photocopy is a genuine, unaltered copy. They will then sign, date, and stamp the photocopy with an official stamp, or will write "*certified original sighted and this is a true copy of that original*".

University staff at the Student Information Centre can also verify your documents.

NOTE: Photocopies or faxed copies can be used for assessment but not to get a formal offer. We need the original version of the verified copy ie, the verification name, signature and date, must be original. The University does not send back these documents. Once received, they become part of your University record.

Please do not submit original documents; keep them for your own personal records.

You must attach documentary evidence (in English) of all qualifications, including results of studies currently being undertaken.

If photocopies are provided, they must be **verified / notarised**. Verified / notarised copies must:

1. be stamped with an official seal or stamp
2. bear the printed name and signature of the person verifying the copy; and
3. have the date when the copy was verified.

CHECKLIST

Foundation Studies	Bachelors Degree	Graduate Studies	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Completed and signed my application form
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Supplied a verified copy of my passport
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Written a statement in support of my application
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Supplied evidence of my English language proficiency (either IELTS, TOEFL, or equivalent) (if applicable)
<input type="radio"/>	<input type="radio"/>		Supplied a verified copy of my secondary school results (high school transcripts)
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Supplied a verified copy of my academic transcripts for each year of tertiary study
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Supplied a verified graduation certificate or proof of graduation for each level of education I have completed
		<input type="radio"/>	Supplied my Curriculum Vitae / Resume
		<input type="radio"/>	Supplied two letters of recommendation (from work and/or academic references to be written on company or school / university letterhead)